

## LANDLORD FEES

Level of service	Cost
Tenant Find Service	A fixed fee of £450+VAT, £540 inclusive
Letting and Rent Collection Service	A fixed fee of £350 plus VAT, £420 inclusive in the first month (This includes the first months management fee) then 10% +VAT of rent received each month
Full Management Service	A fixed fee of £350 plus VAT, £420 inclusive in the first month. (This includes the first months management fee) then 12% +VAT of rent received each month

### Additional Charges

Energy Performance Certificate	£75 plus VAT, £90 (inc of VAT)
Inventory Service	Fees by arrangement
Tenancy Renewal fee	£120 plus VAT, £144 (inc of VAT)
Issuing Notice seeking possession	£100 plus VAT, £120 (inc of VAT)
Duplicate Statements	£20 plus VAT, £24.00 (inc of VAT)
Professional hourly rate	£75 plus VAT, £90 (inc VAT) for any additional services
Redirection of mail overseas	Cost of postage
Void Property inspections	£15 plus VAT, £18 (inc VAT) (per visit)
Major works	
Inspection and Supervision of works	10% plus VAT, 12% (inc of VAT)
Insurance claim (made on the landlord's behalf)	10% plus VAT, 12% (inc of VAT) of the total value of the claim

