



mark antony
ESTATE & LETTING AGENTS

Marketing
Tenant Find Plus
Tenant Find & Managed
Platinum Fully Managed

Landlord Service Level Costs

<input type="checkbox"/> Property Marketing Fee	£190	£190	£190	£190
<input type="checkbox"/> Tenant Find Commission, Referencing, Right to Rent Checks & Setup Admin	×	£400	£400	£400
<input type="checkbox"/> Rent Collection & Tenancy Management Commission	×	×	9%	12%

Fees and commissions (Excludes VAT)

Upgrades and Options Tariff

Fee unless included in service level (Excludes VAT)

<input type="checkbox"/> Accompanied viewings including arranging access with current occupant (per viewing)	£30	OPT	✓	✓	✓
<input type="checkbox"/> Arrange Legionella assessment, Gas, Electric and EPC certificates (per certificate, excludes cost of certificate)	£30	OPT	✓	✓	✓
<input type="checkbox"/> Arrange and manage protection of the tenancy deposit and serve prescribed information	£60	×	OPT	✓	✓
<input type="checkbox"/> Arrange key-handover at the end of the tenancy	£50	×	OPT	✓	✓
<input type="checkbox"/> Process the return of the tenancy deposit less agreed deductions	£30	×	OPT	OPT	✓
<input type="checkbox"/> Write to council tax offices and utility companies informing of new tenancy start	£60	×	×	OPT	✓
<input type="checkbox"/> Perform an internal and external property check and report our findings in writing (per check)	£70	×	×	OPT	✓
<input type="checkbox"/> Check-in Schedule of Condition (SOC), Take meter readings & Photo DVD – typically over 300 HQ photos	£120	×	×	OPT	50%
<input type="checkbox"/> Check-out Schedule of Condition (SOC), Take meter readings & Photo DVD – typically over 300 HQ photos	£100	×	×	OPT	50%
<input type="checkbox"/> Produce a check-out report with estimated costs of any dilapidations (subject to check-in and check-out SOC)	£80	×	×	OPT	50%
<input type="checkbox"/> Manage projects, maintenance and replacements. Arrange payment. (# Free where cost is less than £300)	10% MIN £25	×	×	OPT	#
<input type="checkbox"/> Tenancy Renewal: Negotiation and Administration: Tenancy continuation on Periodic Basis	£50	×	×	OPT	✓
Negotiation and Administration: Extend Tenancy by Tenancy Addendum	£75	×	OPT	OPT	OPT
Negotiation and Administration: Create New Tenancy Agreement	£160	×	OPT	OPT	OPT

Key: OPT Optional Service is available upon request × Service unavailable ✓ Service included in selected service level

Prices valid from: 20/05/2019 and subject to change without notice. The most up to date price list is available on display in our office or upon request.