WIGWAM

ONLINE OR HIGH STREET

CONSUMER RIGHTS BILL 2015:
DUTY OF LETTING AGENTS TO PUBLICISE FEES

LANDLORD FEES

Fully Managed Service	15% + VAT per month plus £420.00 including VAT set-up fee
Rent Collect Service	10% + VAT per month plus £240.00 including VAT set-up fee
Tenant Find Only Service	1st month's rent + VAT plus £240.00 including VAT set-up fee
Tenancy Amendments/Addendums *(e.g. change of name)*	£15 including VAT
Energy Performance Certificate (EPC)	£118.80 including VAT *(per visit)*
Professional Mid-Term Inspection (*with independent inventory clerk)*	£60 including VAT *(per visit)*
Wigwam Property Check	£50 including VAT *(One annual Wigwam Property Check included with our Fully Managed Service, all additional visits will be charged at the above rate)*
Court Application Papers	£120 including VAT
Attending Court*	£240 including VAT
Attending Property with Bailiffs*	£180 including VAT
Landlord Tenancy Renewal Fee	£78.00 including VAT (*for Fully Managed service)* £150.00 including VAT (*for Tenant Find Only service or Rent Collect only service)*
Serving Section 21 Notices*	£120.00 including VAT
Serving Section 8 Notices*	£100.00 including VAT
Completing an Accelerated Possession Order	£60.00 including VAT
Preparation & Submission of Evidence for Deposit Dispute	£120 including VAT
Key Cutting	Cost of Keys + £5.00
Mail Forwarding	£2.00 per letter
Mail Collection from Office	£10.00 per month
Arrangement of refurbishment works over £1000	10% of the cost of work
Obtaining 3 or more comparable contractor quotes for one job	£35 including VAT

**included with Rent Protection Guarantee*

VAT @ 20% correct at time of printing – February 2017

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