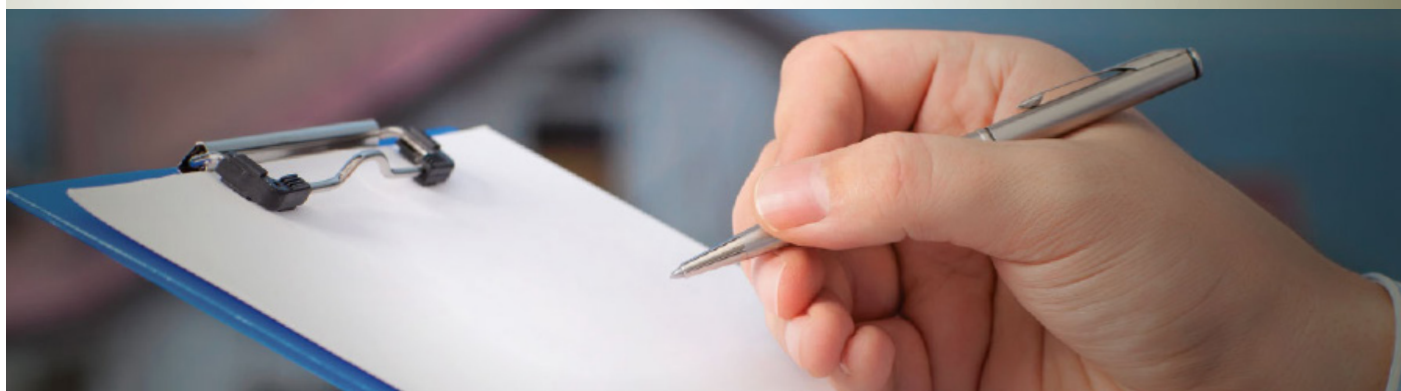


PROPERTY MANAGEMENT

Brown&Co offer a highly professional and experienced management service, covering a broad spectrum of residential properties. Our aim is to provide top quality customer service and to assist landlords in keeping occupancy rates high by retaining good, responsible tenants. Our substantial property portfolio is of excellent quality and we have the experience, resources and skills to deliver what landlords and tenants require.



OUR SERVICE

Our teams of experienced Property Managers are responsible for all aspects of management to do with the day-to-day running of a diverse range of furnished and unfurnished properties, from single private dwellings to multi developments, farm estate properties, and blocks of flats. Our service will include:

- Collection of rent and other monies due
- Regular property inspections
- Assessment and advice on planned maintenance and repairs
- Liaising with tenants, contractors & clients
- Advice on statutory regulations & compliance

For flat block and residential portfolio management our service can include:

- Strategic maintenance plans
- Preparation of Service Charge budgets
- Planned Maintenance Surveys
- Fully computerised dedicated Property Management Systems
- Collecting ground rent and service charges
- Prompt preparation and submission of accounts

- Regular inspection of common parts and building fabric
- Administration of contracts for building & maintenance services; planned maintenance and repairs assessment.

WHY BROWN&CO?

We are the leading independent provider of Agency, Professional and Consultancy property services across East Anglia, the Midlands and Yorkshire & Humber region. Our expertise is honed by years of experience. Our qualified residential management teams pride themselves on offering a level of commitment and personal service that few other agencies are able to match.

HOW YOU BENEFIT

- High quality, bespoke property management services for both freeholders and leaseholders
- An expert working knowledge of residential legal matters, building regulations and financial legislation
- Pro-active, forward thinking advice and professional, cost effective solutions.

RESIDENTIAL. COMMERCIAL. AGRICULTURAL.

Expertise you can count on, advice you can trust. brown-co.com

BROWN & CO